

27. Assistant Director

(RSS-Programme Planning and Development)

- a. To assist the Additional Director (Community-based Programme) through the Deputy Director (CBP) in matters of programme planning and programme development, supervision and administrative functions of the CBP Programmes.
- b. To assist the Deputy Director in matters relating to processing of financial demands for the programmes.
- c. To be responsible for monitoring and processing of reports and returns on the activities of such programmes.
- d. To maintain liaison with other Ministries/Departments and other non-Government agencies related to the programmes.