

10. Assistant Director

(Planning and Development)

- a. To assist the Additional Director (Admn. and Finance, Planning and Development) through the Deputy Director (Planning and Development) in all matters for preparation of Development projects and annual development programmes etc. in the light of the National Policy relating to the Department of Social Services.
- b. To maintain liaison with the Planning Commission, PIB, Ministry of Finance and other related Government and non-Governmental agencies relating to the duties assigned.
- c. To assist the Additional Director (Planning and Development) through the Deputy Director (Planning and Development) in matters relating to the decision of the National Economic Council regarding Social Services.