



ANNUAL PROCUREMENT PLAN 2022-2023


Budget: Revenue


Ministry / Division : Ministry of Social Welfare
 Agency : Department of Social Services(DSS)
 Procuring Entity Name & Code : Head Office, Department of Social Services, Dhaka-1207. Code: 1290201117158

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	Not Used in GOODS	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
01	Clean & Cleaning Materials	No	LS/ As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	8.50	SR Planned Dates FQ Actual Dates		00	7	5	3	5	5	25	40
02	Entertainment Expenses	No	LS/ As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	2.00	Planned Dates Planned Days Actual Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023 365
03	Transport use is contract based for Rent	No	LS/ As per requirement	LTM/ SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	7.20	SR Planned Dates FQ Actual Dates		00	7	5	3	5	5	25	40
04	Seminar, Conference	No	LS/ As per requirement	OTM/ LTM/SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	25.00	SR Planned Dates FQ Actual Dates O Planned Dates T Planned Days M Actual Dates		00	7	5	3	5	5	25	40
05	Electricity Bill	Monthly	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	53.00	SR Planned Dates FQ Actual Dates		00	7	5	3	5	5	26	40
06	Water Bill	Monthly	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	12.00	Planned Dates Planned Days Actual Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023 365
07	Currier	No	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	6.20	Planned Dates Planned Days Actual Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023 365
08	Internet/ Fax/ Telex	Monthly	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	30.60	Planned Dates Planned Days Actual Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023 365


 বিপুল কুমার সাহা
 সহকারি পরিচালক
 (উদ্যম, সরঞ্জাম ও যানবহন)
 সমাজসেবা অধিদফতর, ঢাকা।


 মোঃ নূরুল হক মিয়া
 উপপরিচালক (প্রশাসন ও অর্থ)
 সমাজসেবা অধিদফতর, ঢাকা।


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1	Bill	3	4 requirement	5	6 Delegation of Financial Power	7	8	9 Actual Dates	10	11	12	13	14	15	16	17	18
9	Post	No/ Taka	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	4.20	Planned Dates	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
10	Telephone Bill	Monthly	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	11.60	Planned Dates	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
11	Publicity & Advertisement	No.	As per requirement	OTM/SRFQ / DPM	According to PPA, PPR and Delegation of Financial Power	GOB	353.00	Planned Dates	27/07/2022	02/08/2022	07/08/2022	11/08/2022	16/08/2022	21/08/2022	21/08/2022	25	04/09/2022
12	Audio-Video/Film Making	No.	As per requirement	OTM/SRFQ / DPM	According to PPA, PPR and Delegation of Financial Power	GOB	38.90	Planned Dates	11/10/2022	31/10/2022	14/11/2022	21/11/2022	28/11/2022	26/12/2022	26/12/2022	77	10/01/2023
13	Book & Samoyek	No	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	6.00	Planned Dates	16/11/2022	23/11/2022	28/11/2022	01/12/2022	06/12/2022	11/12/2022	11/12/2022	25	26/12/2022
14	Publicity & Advertisement	No.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	1.50	Planned Dates	23/08/2022	30/08/2022	04/09/2022	07/09/2022	12/09/2022	18/09/2022	18/09/2022	25	02/10/2022
15	Outsourcing	No.	As per requirement	OTM/ Others	According to PPA, PPR and Delegation of Financial Power	GOB	26.90	Planned Dates	07/09/2022	14/09/2022	19/09/2022	22/09/2022	27/09/2022	02/10/2022	02/10/2022	25	16/10/2022
16	Labour	Monthly	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	1.00	Planned Dates	11/10/2022	31/10/2022	14/11/2022	21/11/2022	28/11/2022	26/12/2022	26/12/2022	77	10/01/2023
17	Recruitment Examination	No	LS/ As per requirement	OTM/ QCBS/	According to PPA, PPR and Delegation of Financial Power	GOB	580.00	Planned Dates	27/07/2022	02/08/2022	07/08/2022	11/08/2022	16/08/2022	21/08/2022	21/08/2022	25	04/09/2022

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Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	Not Used in GOODS	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
				LTM/SRFQ/ DPM				O Planned Dates T Planned Days M Actual Dates		10/08/2022	24/08/2022	07/09/2022	14/09/2022	21/09/2022	28/09/2022		12/10/2022
								SR Planned Dates FQ Actual Dates		16/11/2022	23/11/2022	28/11/2022	01/12/2022	06/12/2022	11/12/2022		26/12/2022
18	Nirikhkha/Samikkha Fee	No/ Taka	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	1.00	Planned Dates Actual Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
19	Annulipi	No/ Taka	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	1.39	Planned Dates Actual Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
20	Training Materials	No	LS/ As per requirement	OTM/ LTM/SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	212.00	SR Planned Dates FQ Actual Dates		27/07/2022	02/08/2022	07/08/2022	11/08/2022	16/08/2022	21/08/2022		04/09/2022
21	Purchase of Petrol, Well & Lubricant	LTR/ LS	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	58.30	O Planned Dates T Planned Days M Actual Dates			06/09/2022	20/09/2022	27/09/2022	04/10/2022	25/10/2022		08/11/2022
22	Purchase of Transport Fuel (CNG & Other Fuel)	LTR/ CM/ LS	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	58.30	SR Planned Dates FQ Actual Dates			23/08/2022	06/09/2022	20/09/2022	27/09/2022	04/10/2022		08/11/2022
23	Security Service	Monthly	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	36.15	Planned Dates Actual Dates			16/11/2022	23/11/2022	28/11/2022	06/12/2022	11/12/2022		26/12/2022
24	Purchase of Computer Materials	No.	As per requirement	OTM/SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	33.39	SR Planned Dates FQ Actual Dates			06/09/2022	14/09/2022	19/09/2022	22/09/2022	27/09/2022		16/10/2022
25	Printing & Binding	No.	As per requirement	OTM/SRFQ / DPM	According to PPA, PPR and Delegation of Financial Power	GOB	29.68	SR Planned Dates FQ Actual Dates			23/08/2022	30/08/2022	04/09/2022	07/09/2022	12/09/2022		02/10/2022
								O Planned Dates T Planned Days M Actual Dates		27/07/2022	02/08/2022	07/08/2022	11/08/2022	16/08/2022	21/08/2022		04/09/2022
								SR Planned Dates FQ Actual Dates			06/09/2022	14/09/2022	19/09/2022	22/09/2022	27/09/2022		16/10/2022
								SR Planned Dates FQ Actual Dates			23/08/2022	30/08/2022	04/09/2022	07/09/2022	12/09/2022		02/10/2022
								O Planned Dates T Planned Days M Actual Dates			23/08/2022	06/09/2022	20/09/2022	27/09/2022	04/10/2022		08/11/2022

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
				T M													
				SR FQ													
26	Purchase of Stamp & Seal	No.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	2.50	Planned Dates Actual Dates		11/09/2022 00	18/09/2022 7	22/09/2022 5	25/09/2022 3	29/09/2022 5	04/10/2022 5	25	18/10/2022 40
	Other Moni-hari	No.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		27/07/2022 00	02/08/2022 7	07/08/2022 5	11/08/2022 3	16/08/2022 5	21/08/2022 5	25	04/09/2022 40
	Toiletries Item	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		23/08/2022 00	30/08/2022 7	04/09/2022 5	07/09/2022 3	12/09/2022 5	18/09/2022 5	25	02/10/2022 40
	Printing Item (Paper)	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		07/09/2022 00	14/09/2022 7	19/09/2022 5	22/09/2022 3	27/09/2022 5	02/10/2022 5	25	16/10/2022 40
	Crockerries Item	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		11/09/2022 00	18/09/2022 7	22/09/2022 5	25/09/2022 3	29/09/2022 5	04/10/2022 5	25	18/10/2022 40
	Dress up to 16-20 Grade Employee	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		18/09/2022 00	25/09/2022 7	29/09/2022 4	02/10/2022 3	06/10/2022 5	11/10/2022 5	24	25/10/2022 38
	Printing Equipment (Former Cartridge)	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		26/09/2022 00	02/10/2022 7	06/10/2022 4	10/10/2022 3	16/10/2022 5	20/10/2022 5	24	03/11/2022 38
	Food, Beverage and Entertainment	SL	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	479.51	Planned Dates Actual Dates		11/10/2022 00	18/10/2022 7	23/10/2022 5	26/10/2022 3	31/10/2022 5	06/11/2022 6	26	20/11/2022 40
	Plastic Equipment, Dustmen, Basket, Ball	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		25/10/2022 00	01/11/2022 7	06/11/2022 5	09/11/2022 3	14/11/2022 5	20/11/2022 6	26	04/12/2022 40
	Cleaning & Hygening Equipment/ Item	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		01/11/2022 00	08/11/2022 7	13/11/2022 5	16/11/2022 3	21/11/2022 5	27/11/2022 6	26	11/12/2022 40
	Covid-19 protect Materials	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		15/11/2022 00	22/11/2022 7	27/11/2022 5	30/11/2022 3	05/12/2022 5	11/12/2022 6	26	26/12/2022 40
	Purchase of Hardware & Sanitary goods	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		23/11/2022 00	30/11/2022 7	05/12/2022 5	08/12/2022 3	13/12/2022 5	18/12/2022 5	25	01/01/2023 39
	Purchase of Misc. goods	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		06/12/2022 00	13/12/2022 7	18/12/2022 5	21/12/2022 3	26/12/2022 5	01/01/2023 5	25	15/01/2023 40
	Other expenses	no.	As per requirement	OTM/SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates Actual Dates		02/11/2022 00	16/11/2022 14	30/11/2022 14	07/12/2022 7	14/12/2022 7	14/01/2023 28	70	28/01/2023 84

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বিশ্বনাথ কুমার সাহা
সচিব-কারি পরিচালক
সংস্কৃতি, যুবকর্ম ও যানবাহন
সমাজসেবা অধিদফতর, ঢাকা।

ইদ্রিস রহমান
উপ-অফিসার
প্রশাসন ও যানবাহন শাখা
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								SR	FQ									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	22/01/2023
								Planned Dates		14/12/2022	21/12/2022	26/12/2022	29/12/2022	03/01/2023	08/12/2023			
								Planned Days		00	7	5	3	5	5			40
								Actual Dates										
28	Dress	No	LS/ As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	1.00	Planned Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
								Planned Days		-	-	-	-	-	-	-	-	365
								Actual Dates										
29	Procurement of Consultancy Services	No	As per requirement	FBS/QCBS	According to PPA, PPR and Delegation of Financial Power	GOB	16.70	Planned Dates		02/11/2022	16/11/2022	30/11/2022	07/12/2022	14/12/2022	14/01/2023			28/01/2023
								Planned Days		00	14	14	7	7	28			84
								Actual Dates										
30	Research	No	As per requirement	FBS/QCBS	According to PPA, PPR and Delegation of Financial Power	GOB	57.31	Planned Dates		02/11/2022	16/11/2022	30/11/2022	07/12/2022	14/12/2022	14/01/2023			28/01/2023
								Planned Days		00	14	14	7	7	28			84
								Actual Dates										
31	Survey	No	As per requirement	FBS/QCBS	According to PPA, PPR and Delegation of Financial Power	GOB	7.23	Planned Dates		02/11/2022	16/11/2022	30/11/2022	07/12/2022	14/12/2022	14/01/2023			28/01/2023
								Planned Days		00	14	14	7	7	28			84
								Actual Dates										
	Innovation	No.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
								Planned Days		-	-	-	-	-	-	-	-	365
								Actual Dates										
	Innovation	no.	As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
								Planned Days		-	-	-	-	-	-	-	-	365
								Actual Dates										
	Honorarium	no.	As per requirement	G2G	According to PPA, PPR and Delegation of Financial Power	GOB	33.39	Planned Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
								Planned Days		-	-	-	-	-	-	-	-	365
								Actual Dates										
	Awareness of Innovation	no.	As per requirement	G2G	According to PPA, PPR and Delegation of Financial Power	GOB		Planned Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
								Planned Days		-	-	-	-	-	-	-	-	365
								Actual Dates										
33	Honorarium	No	As per requirement	G2G	According to PPA, PPR and Delegation of Financial Power	GOB	18.55	Planned Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
								Planned Days		-	-	-	-	-	-	-	-	365
								Actual Dates										
34	Event/Festival: Celebrating National and International Days	No	LS/ As per requirement	OTM/LTM/ RFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	1.00	Planned Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
								Planned Days		-	-	-	-	-	-	-	-	365
								Actual Dates										
37	Land Development Tax	Taka	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	1.22	Planned Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
								Planned Days		-	-	-	-	-	-	-	-	365
								Actual Dates										
38	City Corporation Tax	Taka	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	11.66	Planned Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2023
								Planned Days		-	-	-	-	-	-	-	-	365
								Actual Dates										
39	Sports Programme	No.	As per requirement	OTM/SRFQ	According to PPA, PPR and Delegation of Financial Power	GOB	21.20	Planned Dates		11/10/2022	18/10/2022	23/10/2022	26/10/2022	31/10/2022	06/11/2022			20/11/2022
								Planned Days		00	7	5	3	5	6			40



ইদ্রিস রহমান
 প্রোগ্রাম ও যানবহন শাখা
 পরিচালক (প্রশাসন ও যানবহন)
 সমাজসেবা অধিদফতর, ঢাকা।



মোঃ নূরুল হক মিয়া
 উপপরিচালক (প্রশাসন ও অর্থ)
 সমাজসেবা অধিদফতর, ঢাকা।



সৈয়দ মোঃ নূরুল বাসির
 পরিচালক (প্রশাসন ও অর্থ)
 সমাজসেবা অধিদফতর, ঢাকা।



শেখ রফিকুল ইসলাম
 মহাপরিচালক
 সমাজসেবা অধিদফতর, ঢাকা।

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	Not Used in GOODS	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
			requirement	/ DPM	Delegation of Financial Power			Actual Dates									
								Planned Dates		07/11/2022	21/11/2022	05/12/2022	12/12/2022	19/12/2022	26/12/2022		08/01/2023
								Planned Dates		00	14	14	7	7	28	70	84
								Actual Dates									
40	Cultural Programme	No.	As per requirement	OTM/SRFQ / DPM	According to PPA, PPR and Delegation of Financial Power	GOB	37.10	Planned Dates		11/10/2022	18/10/2022	23/10/2022	26/10/2022	31/10/2022	06/11/2022	26	20/11/2022
								Planned Dates		00	7	5	3	5	6	26	40
								Actual Dates									
								Planned Dates		07/11/2022	21/11/2022	05/12/2022	12/12/2022	19/12/2022	26/12/2022		08/01/2023
								Planned Dates		00	14	14	7	7	28	70	84
								Actual Dates									
41	Purchase of Vehicle	No.	As per requirement	OTM/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	148.38	Planned Dates		08/09/2022	06/10/2022	20/10/2022	27/10/2022	03/11/2022	01/12/2022	84	27/12/2022
								Actual Dates		00	28	14	7	7	28	84	120
								Planned Dates		27/07/2022	02/08/2022	07/08/2022	11/08/2022	16/08/2022	21/08/2022		04/09/2022
								Actual Dates		00	7	5	3	5	5	25	40
								Planned Dates		12/09/2022	10/10/2022	24/10/2022	31/10/2022	07/11/2022	05/12/2022		03/01/2022
							106.00	Actual Dates		00	28	14	7	7	28	84	120
								Planned Dates		11/09/2022	18/09/2022	22/09/2022	25/09/2022	29/09/2022	04/10/2022		18/10/2022
								Actual Dates		00	7	5	3	5	5	25	40
								Planned Dates		27/07/2022	02/08/2022	07/08/2022	11/08/2022	16/08/2022	21/08/2022		04/09/2022
								Actual Dates		00	7	5	3	5	5	25	40
								Planned Dates		11/10/2022	31/10/2022	14/11/2022	21/11/2022	28/11/2022	26/12/2022		10/01/2023
							63.60	Actual Dates		00	21	14	7	7	28	77	90
								Planned Dates		18/09/2022	25/09/2022	29/09/2022	02/10/2022	06/10/2022	11/10/2022		25/10/2022
								Actual Dates		00	7	4	3	5	5	24	38
								Planned Dates		18/09/2022	25/09/2022	29/09/2022	02/10/2022	06/10/2022	11/10/2022		25/10/2022
								Actual Dates		18/09/2022	25/09/2022	29/09/2022	02/10/2022	06/10/2022	11/10/2022		25/10/2022
								Planned Dates		00	7	4	3	5	5	24	38
								Actual Dates		18/09/2022	25/09/2022	29/09/2022	02/10/2022	06/10/2022	11/10/2022		25/10/2022
							8.75	Planned Dates		14/09/2022	28/09/2022	12/10/2022	19/10/2022	26/10/2022	23/11/2022		21/12/2022
								Actual Dates		00	14	14	7	7	28	70	84
								Planned Dates		27/07/2022	02/08/2022	07/08/2022	11/08/2022	16/08/2022	21/08/2022		04/09/2022
							36.04	Actual Dates		00	7	5	3	5	5	25	40
								Planned Dates		27/07/2022	02/08/2022	07/08/2022	11/08/2022	16/08/2022	21/08/2022		04/09/2022
								Actual Dates		00	7	5	3	5	5	25	40



শেখ রফিকুল ইসলাম
 মহাপরিচালক
 সমাজসেবা অধিদফতর, ঢাকা।



সৈয়দ মোঃ নূরুল বাসির
 পরিচালক (প্রশাসন ও অর্থ)
 সমাজসেবা অধিদফতর, ঢাকা।



মোঃ নূরুল হক মিয়া
 উপপরিচালক (প্রশাসন ও অর্থ)
 সমাজসেবা অধিদফতর, ঢাকা।



বিপ্লব কুমার সাহা
 মহাপরিচালক
 (ডেপুটি, সরকার ও যানবন্দী)
 র ও যানবন্দী
 সমাজসেবা অধিদফতর, ঢাকা।

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	Not Used in GOODS	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								O Planned Dates		11/10/2022	31/10/2022	14/11/2022	21/11/2022	28/11/2022	26/12/2022		10/01/2023
								T Planned Days		00	21	14	7	7	28		90
								M Actual Dates									
								SR Planned Dates		11/09/2022	18/09/2022	22/09/2022	25/09/2022	29/09/2022	04/10/2022		18/10/2022
								FQ Actual Dates		00	7	5	3	5	5		40
								SR Planned Dates		11/09/2022	18/09/2022	22/09/2022	25/09/2022	29/09/2022	04/10/2022		18/10/2022
								FQ Actual Dates		00	7	5	3	5	5		40
								O Planned Dates		11/10/2022	31/10/2022	14/11/2022	21/11/2022	28/11/2022	26/12/2022		10/01/2023
							47.70	T Planned Days		00	21	14	7	7	28		90
								M Actual Dates									
								SR Planned Dates		01/11/2022	07/11/2022	12/11/2022	15/11/2022	20/11/2022	26/11/2022		10/12/2022
								FQ Actual Dates		00	7	5	3	5	5		40
								SR Planned Dates		18/09/2022	25/09/2022	29/09/2022	02/10/2022	06/10/2022	11/10/2022		25/10/2022
								FQ Actual Dates		00	7	4	3	5	5		38
								O Planned Dates		11/10/2022	31/10/2022	14/11/2022	21/11/2022	28/11/2022	26/12/2022		10/01/2023
							56.18	T Planned Days		00	21	14	7	7	28		90
								M Actual Dates									
								SR Planned Dates		01/11/2022	07/11/2022	12/11/2022	15/11/2022	20/11/2022	26/11/2022		10/12/2022
								FQ Actual Dates		00	7	5	3	5	5		40
								SR Planned Dates		18/09/2022	25/09/2022	29/09/2022	02/10/2022	06/10/2022	11/10/2022		25/10/2022
								FQ Actual Dates		00	7	4	3	5	5		38
								O Planned Dates		11/10/2022	31/10/2022	14/11/2022	21/11/2022	28/11/2022	26/12/2022		10/01/2023
							3.63	T Planned Days		00	21	14	7	7	28		90
								M Actual Dates									
								SR Planned Dates		01/11/2022	07/11/2022	12/11/2022	15/11/2022	20/11/2022	26/11/2022		10/12/2022
								FQ Actual Dates		00	7	5	3	5	5		40
								SR Planned Dates		11/10/2022	18/10/2022	23/10/2022	26/10/2022	31/10/2022	06/11/2022		20/11/2022
								FQ Actual Dates		00	7	5	3	5	6		40
								O Planned Dates		27/07/2022	02/08/2022	07/08/2022	11/08/2022	16/08/2022	21/08/2022		04/09/2022
								T Planned Days		00	7	5	3	5	5		40
								M Actual Dates									
								SR Planned Dates		20/10/2022	10/10/2022	24/10/2022	31/10/2022	07/11/2022	05/12/2022		19/12/2022
							63.57	T Planned Days		00	21	14	7	7	28		90
								M Actual Dates									
								SR Planned Dates		11/09/2022	18/09/2022	22/09/2022	25/09/2022	29/09/2022	04/10/2022		18/10/2022
								FQ Actual Dates		00	7	5	3	5	5		40

শেখ রুকুনুল ইসলাম
মহাপরিচালক
সমাজসেবা অধিদফতর, ঢাকা।

মেয়দ মোঃ নূরুল বাসির
পরিচালক (প্রশাসন ও অর্থ)
সমাজসেবা অধিদফতর, ঢাকা।

মোঃ নূরুল হক মিয়া
উপপরিচালক (প্রশাসন ও অর্থ)

বিশ্বজিত কুমার সাহা
সহকারী পরিচালক
(ওদায়, সরঞ্জাম ও যানবাহন)
সমাজসেবা অধিদফতর, ঢাকা।

মোঃ ইনামুল রহমান
স্টোর অফিসার
(ওদায়, সরঞ্জাম ও যানবাহন শাখা)
সমাজসেবা অধিদফতর, ঢাকা।

ANNUAL PROCUREMENT PLAN 2022-2023

Budget: Revenue

Ministry / Division : Ministry of Social Welfare
 Agency : Department of Social Services
 Procuring Entity Name & Code : Head Office, Department of Social Services, Dhaka-1207. Code: 1290201117158

Package No	Description of Procurement Package WORKS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process		Advertise Prequel (if applicable)	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
								Planned Dates	Actual Dates									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
	Repair & Maintenance of Motor Vehicle		As per requirement	OTM/SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	74.20	O Planned Dates T Planned Days M Actual Dates		30/11/2022 00	14/12/2022 14	28/12/2022 14	04/01/2023 7	11/01/2023 7	08/02/2023 28	70	22/02/2023 84	
	Repair & Maintenance of Office Furniture		As per requirement	OTM/SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	13.50	O Planned Dates T Planned Days M Actual Dates		23/08/2022 00	30/08/2022 7	04/09/2022 5	07/09/2022 3	12/09/2022 5	18/09/2022 5	25	02/10/2022 40	
	Repair & Maintenance of Computer & Related Equipment		As per requirement	OTM/SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	10.00	O Planned Dates T Planned Days M Actual Dates		06/01/2023 00	20/01/2023 14	03/02/2023 14	10/02/2023 7	17/02/2023 7	16/03/2023 28	70	30/03/2023 84	
	Repair & Maintenance of Office Equipment & Related Equipment		As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	10.00	O Planned Dates T Planned Days M Actual Dates		07/09/2022 00	14/09/2022 7	19/09/2022 5	22/09/2022 3	27/09/2022 5	02/10/2022 5	25	16/10/2022 40	
	Other Repair & Maintenance	no.	As per requirement	OTM/SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	169.60	O Planned Dates T Planned Days M Actual Dates		11/09/2022 00	18/09/2022 7	22/09/2022 5	25/09/2022 3	29/09/2022 5	04/10/2022 5	25	18/10/2022 40	

শেখ রফিকুল ইসলাম
 মহাপরিচালক
 সমাজসেবা অধিদফতর, ঢাকা।

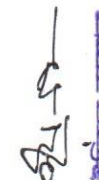
সৈয়দ মোঃ নূরুল বাসির
 পরিচালক (প্রশাসন ও অর্থ)
 সমাজসেবা অধিদফতর, ঢাকা।


মোঃ নূরুল হক মিয়া
 উপপরিচালক (প্রশাসন ও অর্থ)


বিপুল কুমার সাহা
 সহকারি পরিচালক
 সমাজসেবা অধিদফতর, ঢাকা।


মোঃ ইদ্রিসুর রহমান
 স্টোর অফিসার
 ওদাম, সংগ্রহ ও যানবাহন শাখা
 সমাজসেবা অধিদফতর, ঢাকা।

SR No.	Description	As per requirement	no.	OTM/SRFQ/DPM	According to PPA, PPR and Delegation of Financial Power	GOB	40.00	Planned Dates		12/01/2023	26/01/2023	09/02/2023	16/02/2023	23/02/2023	22/03/2023	04/04/2023
								O	T							
R 6	Repair & Maintenance of Anabasic Bhaban	As per requirement	no.	OTM/SRFQ/DPM	According to PPA, PPR and Delegation of Financial Power	GOB	40.00	Planned Days	Actual Dates	00	14	14	7	7	28	70
R 7	Repair & Maintenance of Other Building and Structure	As per requirement	no.	OTM/SRFQ/DPM	According to PPA, PPR and Delegation of Financial Power	GOB	210.00	Planned Days	Actual Dates	00	21	14	7	7	28	77
R 8	Repair & Maintenance of Tele Communication Equipment	As per requirement	no.	OTM/SRFQ/DPM	According to PPA, PPR and Delegation of Financial Power	GOB	8.50	Planned Days	Actual Dates	00	14	14	7	7	28	70
R 9	Repair & Maintenance of Feting and Fixture	As per requirement	no.	OTM/SRFQ/DPM	According to PPA, PPR and Delegation of Financial Power	GOB	18.00	Planned Days	Actual Dates	00	7	5	3	5	5	25
R 10	Repair & Maintenance of Vehicle	As per requirement	no.	OTM/SRFQ/DPM	According to PPA, PPR and Delegation of Financial Power	GOB	23.00	Planned Days	Actual Dates	00	14	14	7	7	28	70


ইজিসুর রহমান বিপুল কুমার সাহা
 সিস্টার অফিসার সহকারি পরিচালক (তদায়, সপঞ্জায় ও যানবহন) বা অধিদফতর, ঢাকা। সমাজসেবা অধিদফতর, ঢাকা।


মোঃ নূরুল হক মিয়া
 উপপরিচালক (প্রশাসন ও অর্থ)


সৈয়দ মোঃ নূরুল বাসির
 পরিচালক (প্রশাসন ও অর্থ)
 সমাজসেবা অধিদফতর, ঢাকা।


শেখ রফিকুল ইসলাম
 মহাপরিচালক
 সমাজসেবা অধিদফতর, ঢাকা।

