## 13. Assistant Director

(Research, Evaluation and Survey).

- a. To assist the Deputy Director (Research and Evaluation) in programme Planning and Development relating to monitoring study, designs, research, tabulation, evaluation and preparation of reports thereof and such other activities in respect of the on-going projects/schemes/programmes of the Department of Social Services.
- b. Any other duties as may be assigned by the Deputy Director/Additional Director (Planning and Development).